



भारत सरकार
Government of India
केन्द्रीय विद्युत प्राधिकरण



Central Electricity Authority
सेवा भवन, रामा कृष्ण पुरम
Sewa Bhawan, R.K. Puram,
नई दिल्ली -110066
New Delhi - 110066

[ISO: 9001-2008]

वेबसाइट / Website: www.cea.nic.in

सं0.6/1/2014-अ.का.(प्रशा0.समन्वय)/ 795-865-

दिनांक 27.04.2016

सेवा में,

- (I) केविप्रा के सभी प्रशासनिक अनुभाग ।
- (II) केविप्रा के सभी प्रभाग ।
- (III) केविप्रा के सभी अधिनस्थ कार्यालय ।

विषय:- निजी एयरलाइंस द्वारा सफर में छूट/रियायत के दिशानिर्देश - के संबंध में ।

महोदय,

मुझे विद्युत मंत्रालय के ओ.एम सं0. सं0.31/1/2016-बजट दिनांक 21 अप्रैल, 2016 के द्वारा निजी एयरलाइंस द्वारा सफर में छूट/रियायत के संबंध प्राप्त दिशानिर्देश, अनुलग्नक-। एवं ओ.एम. दिनांक 13 जुलाई 2009 (प्रति संलग्न) प्रेषित करने का निर्देश हुआ है ।

2. केन्द्रीय विद्युत प्राधिकरण के सभी प्रशासनिक अनुभाग/प्रभाग एवं सभी अधिनस्थ कार्यालयों को मार्गदर्शन और आवश्यक कार्रवाई हेतु अग्रेषित किया जाता है ।

संलग्न:- यथोपरि ।

भवदीय,

(प्रकाश एक्का)

अवर सचिव(का0)

फोन सं0.011-26732538



प्रतिलिपि:-

✓ मुख्य अभियंता, (आईटी)प्रभाग,केविप्रा- यह अनुरोध है कि इस पत्र को केविप्रा की वेबसाइट पर अपलोड किया जाए ।

F.No.39/1/2016- Budget
Government of India
Ministry of Power
Budget Section

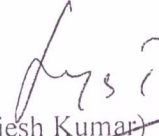
Shram Shakti Bhawan, Rafi Marg,
New Delhi, dated 21st April 2016

OFFICE MEMORANDUM

Sub: Travel by Private Airlines – Guidelines for Relaxation – regarding

The undersigned is directed to say that the Ministry of Civil Aviation vide their letter D.O. No. 18011/05/2012-AI, dated 7th March, 2016 have decided to delegate the powers of relaxation to travel by private airlines both domestic and international, (including air travel for the purpose of LTC) where the GOI bears the cost of passage, to Financial Advisors of the concerned Ministries/Departments.

2. In pursuance of this, it has been decided with the approval of Secretary (P) to issue guidelines to be observed by concerned for seeking relaxation to travel by airlines other than Air India. A copy of the guidelines formulated in this regard is enclosed for guidance and necessary action.


(Rajesh Kumar)

Under Secretary to the Govt. of India
Telefax: 23324359

Encl: As above.

To

1. All Joint Secretaries/Economic Advisor of MoP.
2. All Directors/Deputy Secretaries/Under Secretaries/Section Officers of MoP.
3. Chief Controller of Accounts (Power)/ PAO.
4. DDO (Cash Section), MoP.
5. Secretary, CEA/, CERC/, JERC.
6. Sr. Technical Director, NIC – with a request to upload it on the Ministry's website.

Copy also to: PPS to Secretary (P) / PPS to AS (BPP)/ PS to MOS (I/C)/Registrar (APTEL).

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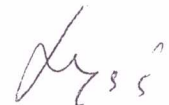
25/4/16

USP - Pl. Credit 2 part on CEA website
25/4

GUIDELINES FOR RELAXATION TO TRAVEL BY AIRLINES OTHER THAN AIR INDIA

The Ministry of Civil Aviation has vide D.O. No. 18011/05/2012-AI, dated 7th March, 2016 have delegated the powers to the Financial Advisers (FAs) of the Ministries for granting relaxation to travel by airlines other than Air India. In pursuance of this, it has been decided to issue the following instructions to be observed by all concerned:

- (i) Request for seeking relaxation is required to be submitted in the proforma (Annexure-I) at least one week in advance from the date of travel to allow the IFD sufficient time to take action for convenience of the officers. Request not in prescribed proforma or incomplete proforma will not be entertained.
- (ii) Those seeking relaxation on ground of Non-Availability of Seats (NAS) must enclose NAS Certificate issued by authorized travel agents – M/s Balmer Lawrie & Co., Ashok Travel & Tours and IRCTC (to the extent IRCTC is authorised as per DoP&T OM No. 31011/6/2012-Estt.(A) dated 2.12.2009) / a copy of the sector specific snapshot of Air India website i.e. www.airindia.in.
- (iii) The Non-Availability of Seats certificate to be provided should be as per the journey to be performed e.g. for the journey from Dibrugarh to Delhi, the non-availability of seat certificate should be for Dibrugarh-Kolkata and Kolkata-Delhi route separately and not for Dibrugarh-Delhi route.
- (iv) A request for post facto approval will not normally be entertained. But those seeking post facto approval on ground of Non Availability of Seats Certificate must enclose the documentary evidence as mentioned above and a copy of ticket purchased for the journey by private airline.
- (v) As per Ministry of Finance Department of Expenditure OM No. 19024/1/2009-E.IV dated 13th July, 2009 for sectors which are not connected directly by any of the airlines, an employee must travel by Air India upto the nearest hub. Relaxation will be considered for the remaining segment.
- (vi) Those seeking relaxation on the ground that the proposed sector of travel is not served by Airindia, will have to furnish a self attested certificate that the proposed sector is not covered by Airindia supported by a copy of the latest schedule of Airindia.
- (vii) Relaxation to travel by airlines other than Air India while availing LTC will be granted only in exceptional circumstances. Non-availability of AI flight/seats on a particular day/time would not be considered as a valid ground for seeking relaxation.
- (viii) Availability of lower fare is no criteria for seeking relaxation.
- (ix) Those seeking relaxation on the ground of attending meeting at a particular time, must attach meeting notice and approved tour programme.
- (x) For foreign travel cases, where full or partial grants are received, journey has to be performed on Air India upto the place upto which Air India is available and seek relaxation for the remaining sector. On international routes where Air India has code-share partner, the same must be utilized.
- (xi) For invitees from abroad travelling on GOI funding, efforts should be made to book them on Air India and Air India code-share flights to the extent possible.
- (xii) Non-receipt of approval by the stipulated date does not entitle one to claim relaxation as a matter of right.



**Format of application for grant of permission for travel by flights other than Air India
(both domestic and international flights)**

Sl. No.	Description	Details
1.	Name with Designation and e-mail address.	
2.	Whether on LTC/Official Tour - Details of Family Members, also if on LTC	
3.	Complete Sector for which travel is intended with flight nos and departure and arrival timings of flights	
	Sector	Date
	From	To
	Flight No.	
4.	Sector for which relaxation is required to travel by airlines other than Air India.	
	Sector	Date
	From	To
	Flight No.	
5.	Whether the tour/LTC is approved by the Competent Authority	
6.	Detailed reason/constraints due to which travel by Air India is not possible	
7.	If the sector is not served by Air India, whether a self attested certificate to this effect along with supporting documents enclosed.	
8.	Whether, Non-Availability of Seats (NAS) certificate, issued by authorized travel agent OR a copy of sector-specific snapshot of Air India website, i.e. www.airindia.in enclosed	

Enclosures:

(i) (ii)

Date:

(Signature of the Officer)

F.No.19024/1/2009-E.IV
Government of India
Ministry of Finance
(Department of Expenditure)

New Delhi, the 13th July, 2009.

OFFICE MEMORANDUM

Subject : Air Travel on official account – both domestic and international.

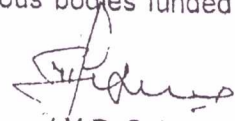
In partial modification of this Ministry's OM No. F. No. 7(2)/E. Coord/2005 dated 23rd November, 2005 and in supersession of this Ministry's OM No. 19024/1/E.IV/2005 dated 24.3.2006, it has been decided that in all cases of air travel, both domestic and international, where the Government of India bears the cost of air passage, the officials concerned may travel only by **Air India**.

2. For travel to stations not connected by Air India, the officials may travel by Air India to the hub/point closest to their eventual destination, beyond which they may utilise the services of another airline which should also preferably be an alliance partner of Air India.

3. In all cases of deviation from these orders because of operational or other reasons or on account of non-availability, individual cases may be referred to the Ministry of Civil Aviation for relaxation.

4. All Ministries/Departments of the Government of India are requested to strictly adhere to these instructions.

5. These orders will also apply to officials in autonomous bodies funded by Government of India.


(Y.P. Sehgal)

Deputy Secretary to the Govt. of India.

To

1. All Ministries/Departments of the Government of India, etc..
2. All Financial Advisers.
3. All Heads of Public Sector Enterprises.