

**Government of India
Central Electricity Authority**

No.7/1/2014-Cash-I(CEA)

Dated the 6th August, 2014


CIRCULAR

Subject: LTC advance application – Procedure regarding.

As per the existing procedure, the employees of CEA are submitting the application of LTC Advance in Cash-I Section, which is thereafter forwarded to the respective Administration Sections for issuing the Sanction Order after verifying the records from the Service Book.

As this leads to unnecessary delay, it has been decided that henceforth all employees of CEA will submit their LTC advance applications to their respective Administration Section directly.

This issues with the approval of the competent authority.


(Neeraj Kataria)
Under Secretary (B&A)

To
All Officers/ Staff of CEA.

Copy to: ✓ Director (IT) with the request to upload on CEA intranet.