

No: CEA-SY-12-13/4/2021-Administration-II

Government of India  
Ministry of Power  
Central Electricity Authority

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Sewa Bhawan, R.K. Puram, New Delhi  
Dated the 7<sup>th</sup> November, 2022

**OFFICE MEMORANDUM**

**Subject : Strengthening the Central Secretariat Cadre Management System (CSCMS) portal by up-dating the data of employees of CSS, CSSS and CSCS Cadres and to enable online Cadre Management & delivery of services to these cadres –reg.**

In continuation with this Office Memorandum of even number dated 02.11.2022 on the subject mentioned above the CSCMS portal can be accessed as under :-

- (i) URL :- **cscms.nic.in**
  - (ii) Click the link **Login with Parichay**
  - (iii) Login with your **government email ID and Password**
  - (iv) After clicking NEXT, another page will be opened where on must input **user id and captcha**, then **Login**. The user ID is consist of complete date of birth followed by first four letters of the name of the employee (e.g. The user ID for Ram Kumar with 1<sup>st</sup> January 1989 as DoB would be **01011989RAMK**)
2. All Officers / Officials of CSS/ CSSS / CSCS may please update their profile immediately on CSCMS Portal.



(Rakesh Kumar)

Deputy Director (P)

Phone: 011-26732737

Copy to :-

- (i) All concerned officers / officials of CSSS/ CSS/ CSCS of CEA through intranet;
- (ii) Notice Board of CEA;
- (iii) Office order folder/ Guard file;
- (iv) Spare copies-10