File No. CEA-CH-13-19/1/2018 -IT Division

I/24245/2022

सत्यमेव जयते

भारत सरकार
Government of India
विद्युत मंत्रालय
Ministry of Power
केन्द्रीय विद्युत प्राधिकरण
Central Electricity Authority
सूचना प्रौद्योगिकी एवं साइबर सुरक्षा प्रभाग
Information Technology & Cyber Security Division

परिपत्र / CIRCULAR

विषय: Login to newly developed intranet portal – reg.

Reference is invited to IT&CS Division letter No.CEA-CH-13-19/1/2018-IT Division Part(2): I/20403/2022 dated 16.02.2022 and I/21848/2022 dated 18.05.2022 (copy enclosed), wherein CEA officers/staff were requested to login to the newly developed Intranet Portal.

2. It may kindly be noted that hyperlink of the CEA Intranet has been made available in the bottom left part of CEA website homepage. The CEA Intranet with online applications like Canteen/IT Store/GS Store may be functional from 31.10.2022 and these applications would not be available on the currently used local IP address (http://10.23.171.47). For data migration activity, existing web services (on local IP address) would not be functional from 2:00 PM onwards on 28.10.2022.

3. For accessing the above mentioned online applications on newly developed Intranet portal, all CEA officers/staff are requested to reset their password at the earliest.

सौमित्र
26/10/2022.

(सौमित्र मज़ूमदार)
निदेशक (सू.प्रौ. & सा.सु.)

To,

1. All officers/staff of CEA – through website upload

Copy for information to:

1. SA to Chairperson/all Members/PCE-I/PCE-II/Secretary/Director(Admin)
2. Chief Engineer (IT&CS)

सत्यमेव जयते

भारत सरकार
Government of India
विद्युत मंत्रालय
Ministry of Power
केन्द्रीय विद्युत प्राधिकरण
Central Electricity Authority
सूचना प्रौद्योगिकी एवं साइबर सुरक्षा प्रभाग
Information Technology & Cyber Security Division

CIRCULAR

Subject: Gentle Reminder- Login to newly developed intranet portal and profile updation by CEA / RPCs Officers / staffs – regd.

Reference is invited to CEA Letter No. CEA-CH-13-19/1/2018-IT Division-Part(2):I/20403/2022 dated 16.02.2022 wherein officers / staff of CEA/RPC were requested to reset password and update their profile on the intranet portal of CEA **(attached at Annex-I).** However, it is found that very few officers have logged-in on the intranet portal. This is to inform that internal orders has already been started uploading on the portal by Admin section of CEA. It is further to intimate that IT&CS division shall be launching a feature of integrating Canteen, IT Stores and GS store to the newly developed intranet portal.

2. In this regard, it may kindly be noted that officers of CEA who have not logged into the portal through NIC registered email id so far, may not be able to use the services of Canteen, IT Store and GS store on the intranet portal.
3. In view of the above, all officers are requested to login and update their profile on the portal hosted at https://intranet.cea.gov.in without fail to view the internal orders and avail the facilities provided/entitled to them. In case not able to login to the portal, a request for resolution of issue may be dropped at itcea@nic.in. Further, DCO may also compile information of their division on urgent basis in excel sheet format provided in Annex.-I and share the details with IT&CS division of CEA.
4. This issues with the approval of CE (IT&CS).

Encl.: As above

अजय कुमार
18/05/2022
(Ajay Kumar)

Asstt. Director-II (IT&CS)

To,
1. All officers / staffs of CEA/RPCs – through upload on website

Copy for information to:
1. SA to Chairperson/all Members/ PCE-I/PCE-II/Secretary/Director (Admin)
2. DS (Budget)/DS(Vigilance)
3. SO (Admin-I/ Admin-II/ Admin-III)

भारत सरकार
Government of India
विद्युत मंत्रालय
Ministry of Power
केन्द्रीय विद्युत प्राधिकरण
Central Electricity Authority
सूचना प्रौद्योगिकी एवं साइबर सुरक्षा प्रभाग
Information Technology & Cyber Security Division

CIRCULAR

Subject: Login to newly developed intranet portal and profile updation by CEA / RPCs Officers / staffs – regd.

This is to inform that intranet portal of CEA has been made live and all Officers & staffs of CEA as well as RPCs are requested to reset their password and update profile (refer **Annex-I).** It may kindly be noted that login to the CEA intranet portal shall be through none other than registered NIC email id. In case not able to login on the portal, a request for resolution of issue may be dropped at itcea@nic.in . Further DCO may also compile information of their division on urgent basis in excel sheet format.

अजय कुमार 16/02/2022
(Ajay Kumar)

AD-II (IT&CS)

To,

1. All officers / staffs of CEA/RPCs – through upload on website

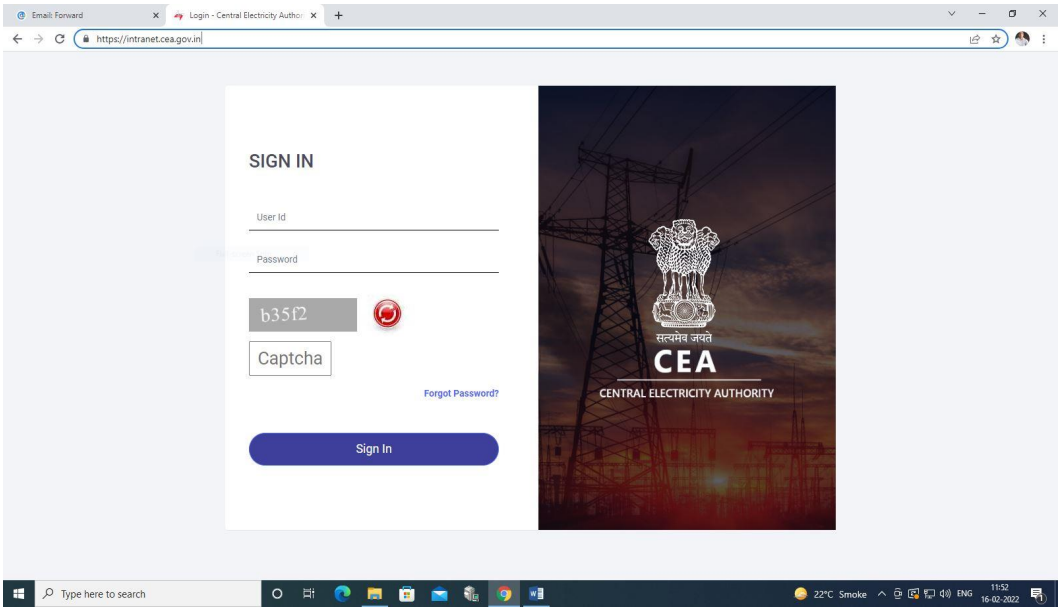
Copy for information to:

1. SA to Chairperson/all Members/ PCE-I/PCE-II/Secretary/Director (Admin)
2. DS (Budget)/DS(Vigilance)
3. SO (Admin-I/ Admin-II/ Admin-III)

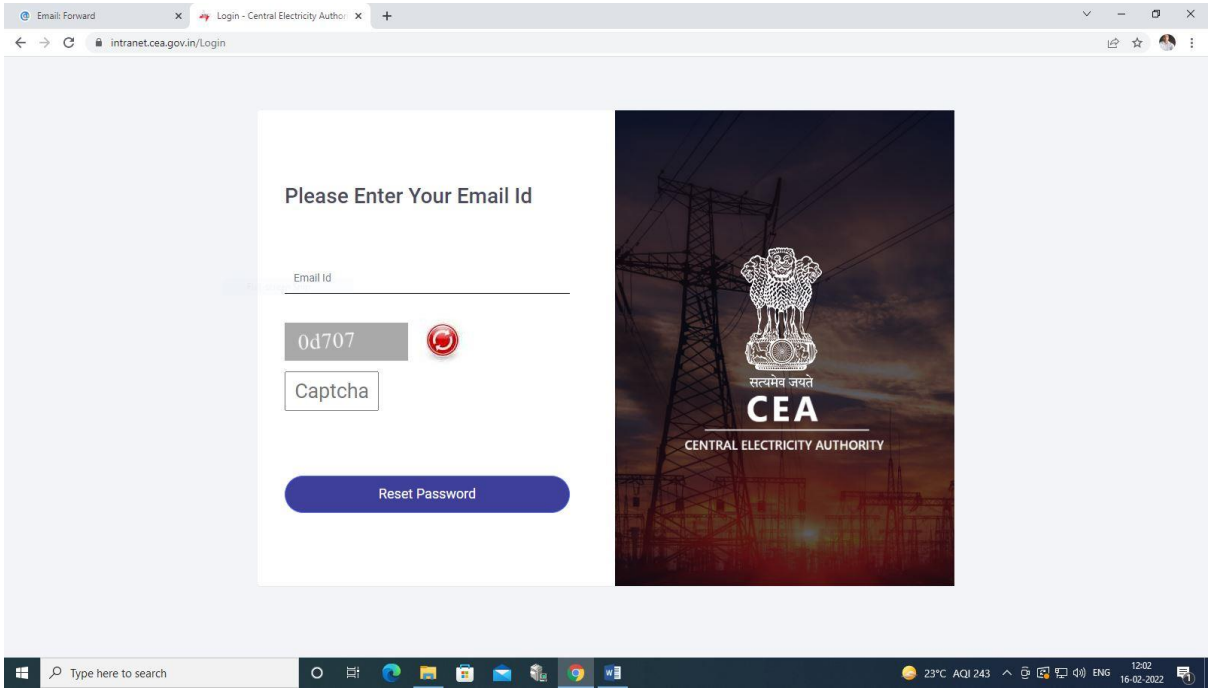
Annex-I

Steps for resetting of Password through intranet portal and updation of profile:

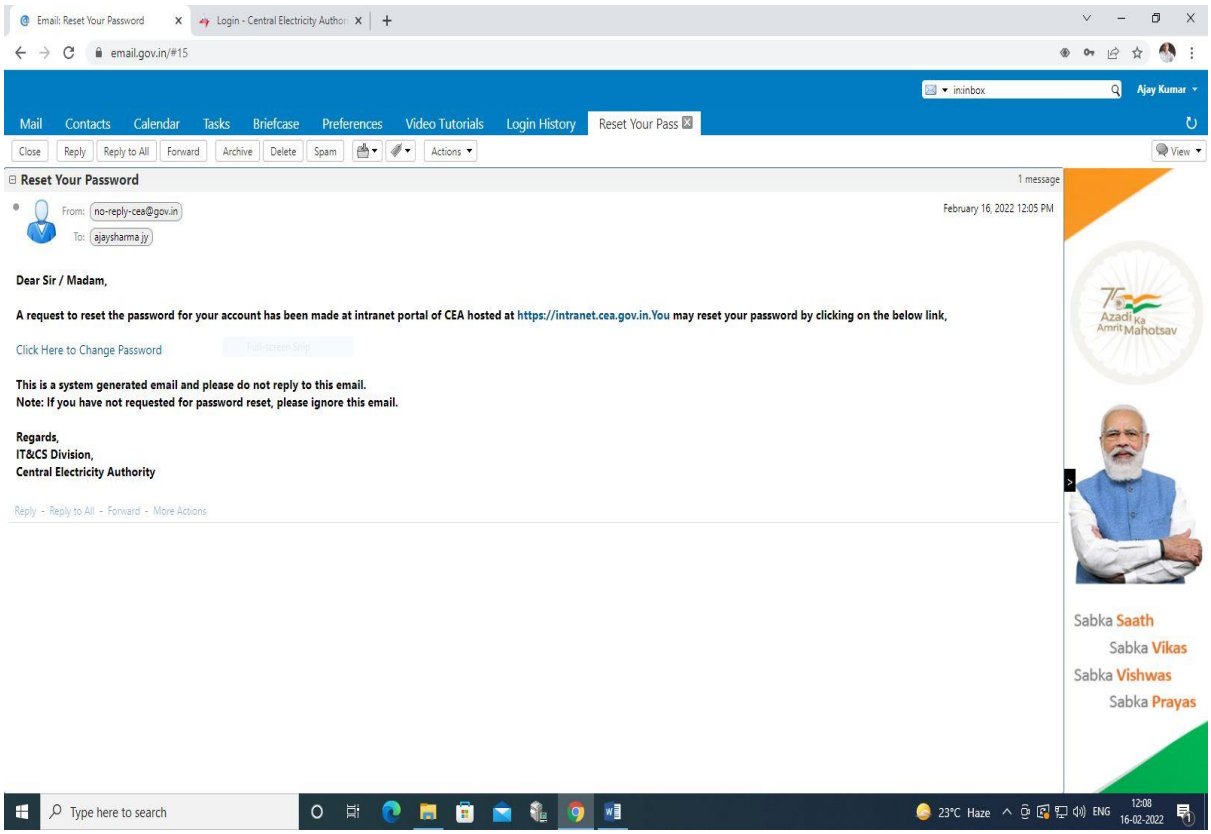
Step 1: Go to url **https://intranet.cea.gov.in** and click on **Forgot Password.**



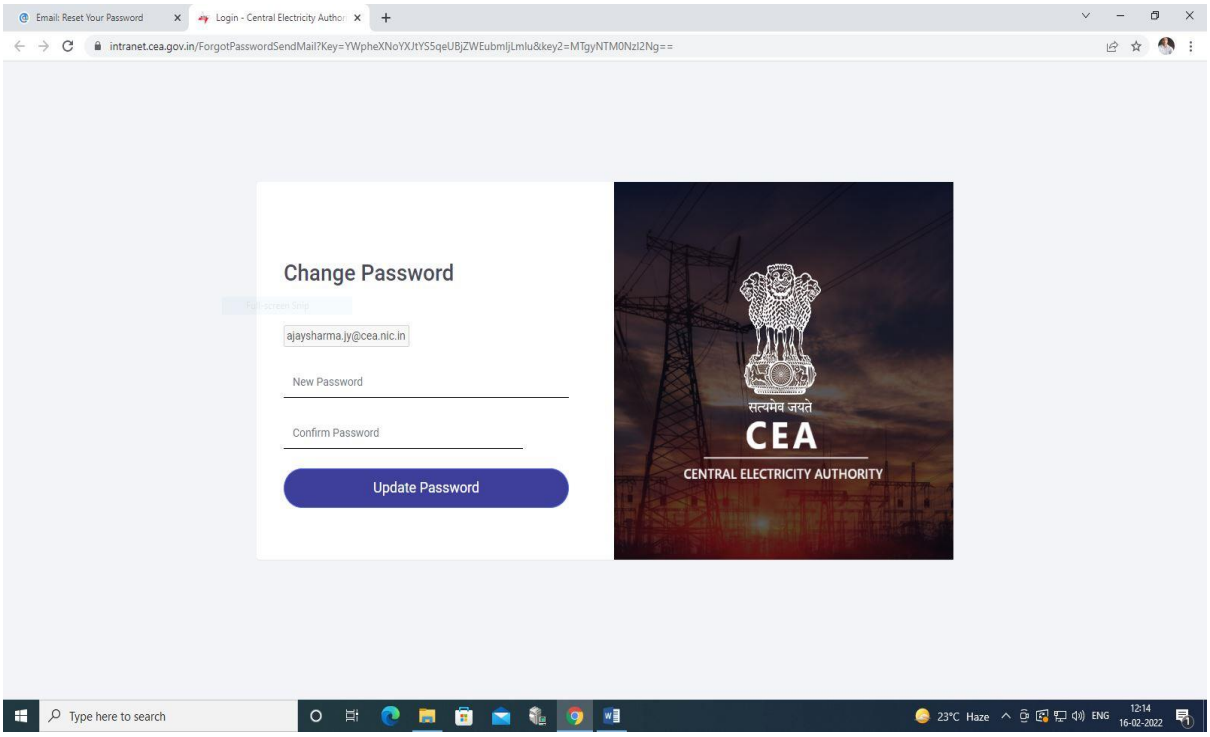
Step 2: Enter your email id (nic/gov.in) and Captcha code. Now click on **Reset Password** and then "ok".



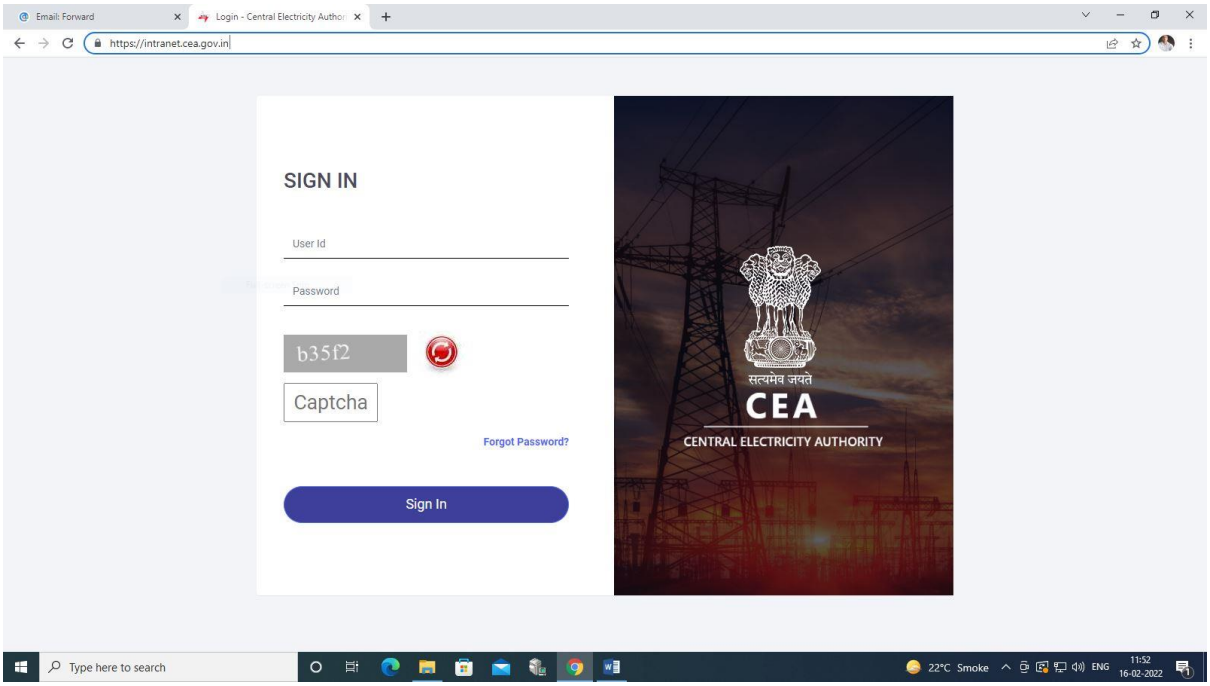
Step 3: User will get the email from **no-reply-cea@gov.in** for resetting the password. Now click on **Click Here to Change Password**



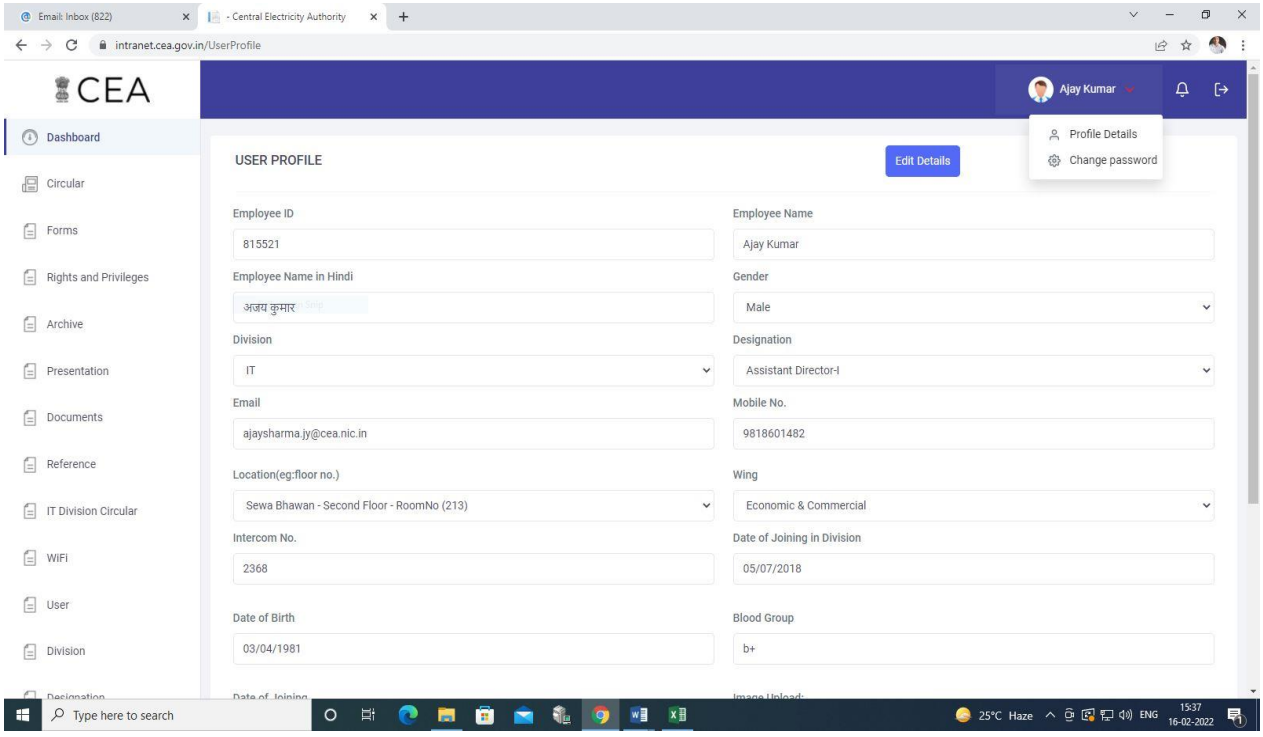
Step 4: Set your password and click on **Update Password** and then click **ok**.



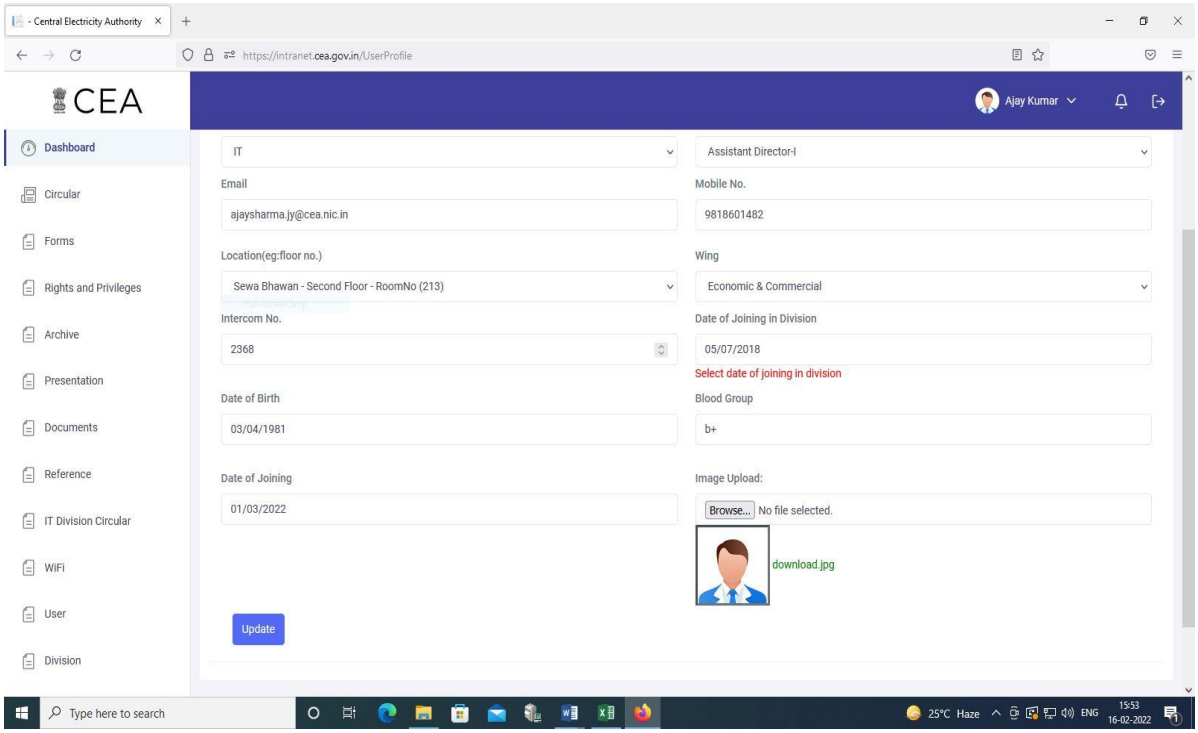
Step 5: Enter your user id, password and Captcha code for logging into the Intranet portal.



Step 6: Click on "Profile Details" and then click on "Edit Details"



Step 7: Kindly fill in all the details carefully and then click on “Update”. After that your details will go to Admin of the portal for the approval.



Note: Users who are not able to login to the portal, may kindly send the details division wise in excel format as given below to IT&CS division of CEA through itcea@nic.in. Kindly contact at intercom no. 2303 for any information.

Employee Name	Email id (nic/gov.in)	Mobile No. (10 digit)

*****