

**IMMEDIATE**

No.21/7/2020-Adm(Coord.)/Welfare/ 274  
Government of India  
Central Electricity Authority  
(Adm. Coord. Section )

5<sup>th</sup> Floor(N), Sewa Bhawan,  
R.K. Puram, New Delhi- 110 066

Dated the, 24<sup>th</sup> June, 2022

**OFFICE MEMORANDUM**

**Sub: Preventive measures to contain the spread of Novel Coronavirus (COVID-19)- Protocol to contain the spread of disease in the office.**

This is to inform that the following 01 more officer of CEA has been tested positive for Covid-19:

S.No.	Name & Designation	iv./Sec.	Floor	Lastly visited office on	Tested Positive on
1.	Sh. Saroj Kumari, Assistant Director-I	PSPM	3 <sup>rd</sup> (N)	17.06.2022	21.06.2022

2. The Protocol/SOP issued by Ministry of Health and Family Welfare time to time (latest on 05.01.2022) in this regard must be followed by the officers/staff, who came into contact with the above mentioned officer under intimation to their controlling officer and Admn. Coord. /Welfare Section, CEA immediately.

3. The entire 3<sup>rd</sup> floor(N), Sewa Bhawan has already been sanitized/sanitized.

4. Further, it is once again advice that all officers/officials to continue to follow Covid-appropriate behavior, even after vaccination, by frequent washing of hands/sanitization/wearing a mask/face cover and observing social distancing etc.

5.. This issue with the approval of Competent Authority.

  
( Ashwani Kumar )  
Section Officer(Welfare)

To:

1. All officers/officials of CEA – through CEA Website.

Copy to: US(GS), CEA for rapid action as per SOP.

Copy for information to: Section Officers, Adm.I Section, CEA.