

MOST IMMEDIATE

F.No.21/18/2014-Admn.(Coord.)/208
Government of India
Central Electricity Authority
(Admn.Coord. Section)



Sewa Bhawan, 5th Floor(N),
R.K. Puram, New Delhi-66.

Dated the, 17th May, 2022

CIRCULAR

Sub.: **Observance of "Swachhta Pakhwada", 2022 w.e.f. 16.05.2022 to 31.05.2022.**

In continuation of this Section's Circular of even number, dated 10th May, 2022 to observing the "Swachhta Pakhwada" 2022 in CEA w.e.f. 16.05.22 to 31.05.22, the details of remaining following activities and competitions as per the schedule given below:

S.No.	Date & Time	Programs/Schemes/Activities/Events	Location/ description of event
1.	18.05.2022 11 AM onward	Cleanliness drive by the CEA(HQ) officers and staff in the Sewa Bhawan premises followed by swachhta inspection by Swachhta Committee of CEA.	Near Sewa Bhawan reception.. Clean the area with broom.
2.	19.05.2022 3 to 4 PM	Slogan Competition for CEA officers/officials (03 Cash Prizes: First: Rs. 1500/- Second: Rs. 1000/- Third: Rs. 500/-)	Lecture Hall (Auditorium). Write a Slogan (Hindi or English) on Swachhta and describe it minimum 100 words.
3.	20.05.2022 3 to 4 PM	Essay Competition on Swachhta Awareness for officers/officials of CEA 03 Cash Prizes: First: Rs. 1500/- Second: Rs. 1000/- Third: Rs. 500/-)	Lecture Hall (Auditorium). Write a essay on Swachhta Awareness (English or Hindi)
4.	23.05.2022 ATT ENDANCE FL 11 to 12 O'clock	Drawing/Painting competition for children (Age Group: 05-10 Yrs./11-17 Yrs.) (03 Cash Prizes: First: Rs. 1500/- Second: Rs. 1000/- Third: Rs. 500/- for each age group)	Lecture Hall (Auditorium). Drawing Sheet, colour, pen, pencil, eraser will be provided.
5.	25.05.2022 10 AM to 6 PM	Drive on weeding out of files/papers in Sections/Divisions (As per Manual of Office Procedure)	For reference at least 02 photos must be submitted to this section latest by 30.05.22 by 11 AM.
6.	27.05.2022 3 to 4 PM	Lecture on waste disposal: Green bin & Blue bin/Disposal of e-waste.	Lecture Hall (Auditorium) (External Invitee)
7.	30.05.22 3 to 4 PM	Share your story on 'Swachhta'/Go-as-you like on swachhta- (03 Cash awards will be given to best 03 performer) : First: Rs. 1500/- Second: Rs. 1000/- Third: Rs. 500/-)	Lecture Hall (Auditorium). Willing CEA officers/officials will be allotted 05 minutes' time and can describe his idea about swachhta.
8	31.05.2022 3 PM onward	Observe Anti-tobacco Day 2022. Prize Distribution of Swachhta Pakhwada Awards. Closing Ceremony.	Lecture Hall (Auditorium) The 31 st May is observed as "World No Tobacco Day" every year. WNTD Pledge enclosed)
Serving light refreshment during competitions/Lecture and closing ceremony.			

2. Those officers/officials of CEA and their wards, who desire to participate in the above said competitions, may please submit their entries in the prescribed entry form as given below prior to respective date of competition as mentioned above and report at the above said venue 15 minutes before commencement of respective competition/s.

3. Active participation of all officers/officials and their wards in the above said events/competitions is highly solicited.

Name & Designation	Division/Section	Name of competition	Name of participants	Age Group		Mobile No.	Signature
				5-10	11-17		

*Submit separate entry for each competition.

Encl: As above.

Yours faithfully,



(Tulsī Dass)
Under Secretary(P)

To:

1. All officers/officials of CEA through CEA web site (circular).
2. Evaluate Committee:
 - a) Shri A.K. Rajput, Chief Engineer, RTD.
 - b) Shri A.K. Arya, Director, HRD Division, CEA.
 - c) Ms. Arpita Upadhyay, Deputy Director, HP&I Division.
 - d) Ms. Kavita Jha, Deputy Director, DM Division

It is requested that all the above said committee members may please be present at the time of "Share your Story" on Swachhata competition on 30.05.2022 for their evaluation.

3. Swachhata Monitoring Committee:
 - a) Ms. Ammi R. Toppo, Director, IRP - Chairperson
 - b) Ms. Shivani Sharma, Deputy Director, IRP - Member
 - c) Ms. Kiran Meena, Deputy Director, PDM - Member

It is requested that carry out the inspection and monitoring of all the Divisions/Sections of CEA and submit their recommendation latest by 31.05.2022 by 4 PM that which Division/Section has been selected for First, Second and Third place.

4. All Notice Boards of CEA at Sewa Bhawan and W.B.I & II, R.K. Puram, New Delhi.

PLEDGE

On this occasion of World No Tobacco Day, I take a pledge that I shall never smoke & consume any type of tobacco products in my life and motivate my family or acquaintances to not to smoke/use any tobacco products. I shall motivate my colleagues for the same.

शपथ

विश्व तम्बाकू निषेध दिवस के इस अवसर पर हम यह शपथ लेते हैं कि जीवन में हम कभी भी किसी भी प्रकार के तम्बाकू उत्पादों का सेवन नहीं करेंगे एवं अपने परिजनों या परिचितों को भी तम्बाकू उत्पादों एवं किसी भी नशे का सेवन नहीं करने के लिए प्रेरित करेंगे।