

F.No.21/18/2014-Admn.(Coord.)/197  
Government of India  
Central Electricity Authority  
( Admn.Coord. Section )

Sewa Bhawan, 5<sup>th</sup> Floor(N),  
R.K. Puram, New Delhi-66.

Dated the, 10<sup>th</sup> May, 2022



**CIRCULAR**

Sub.: **Observance of “Swachhta Pakhwada’, 2022 w.e.f. 16.05.2022 to 31.05.2022.**

The undersigned is directed to refer to Ministry of Power letters No.16/8/2020-Adm.III., dated 12<sup>th</sup> April, 2022 regarding Action Plan for observance of “Swachhta Pakhwada, 2022 w.e.f. 16<sup>th</sup> May to 31<sup>st</sup> May, 2022. (copies enclosed).

2. It has been decided to observe the **“Swachhta Pakhwada” 2022 in CEA w.e.f. 16.05.2022 to 31.05.2022.** To observe the **“Swachhta Pakhwada” 2022**, the following activities and competitions will be organized at Lecture Hall (Auditorium), 2<sup>nd</sup> floor, Sewa Bhawan, R.K. Puram, New Delhi in CEA as per the schedule given below:

S.No.	Date & Time	Programs/Schemes/Activities/Events
1.	17.5.2022 11 AM onward	(i) Inauguration of Swachhta Pakhwada (Fortnightly) 2022 with Swachhta Pledge by Chairperson of CEA and cleanliness activities at office & surrounding area. (ii) Inaugural of Swachhta Banner with slogan/Display slogan on sun board in CEA premises.
2.	18.5.2022 11 AM onward	Cleanliness drive by the CEA(HQ) officers and staff in the Sewa Bhawan premises followed by swachhta inspection by Swachhta Committee of CEA.
3.	20.5.2022 3 to 4 PM	Slogan Competition for CEA officers/officials <b>(03 Cash Prizes: First: Rs. 1500/- Second: Rs. 1000/- Third: Rs. 500/-).</b>
4.	21.5.2022 3 to 4 PM	Essay Competition on Swachhta Awareness for officers/officials of CEA <b>(03 Cash Prizes: First: Rs. 1500/- Second: Rs. 1000/- Third: Rs. 500/-).</b>
5.	23.5.2022 10 to 11 AM	Drawing/Painting competition for children (Age Group: 05-10 Yrs./11-17 Yrs.) <b>(03 Cash Prizes: First: Rs. 1500/- Second: Rs. 1000/- Third: Rs. 500/- for each age group (02)).</b>
6.	25.5.2022	Drive on weeding out of files/papers in Sections/Divisions (As per Manual of Office Procedure) <b>(For reference, atleast 02 photos must be submitted to this section latest by 30.05.22 by 11 AM )</b>
7.	27.5.2022 3 to 4 PM	Lecture on waste disposal: Green bin & Blue bin/Disposal of e-waste <b>(External invitee)</b>
8.	30.5.2022 3 to 4 PM	Share your story on ‘Swachhta’/Go-as-you like on swachhta- Willing CEA officers/officials will be allotted 05 minutes’ time and can describe his idea about swachhta. <b>(03 Cash awards will be given to best 03 performer) : First: Rs. 1500/- Second: Rs. 1000/- Third: Rs. 500/-)</b>
9.	31.5.2022 3 PM onward	Observe Anti-tobacco Day 2022. Prize Distribution of Swachhta Pakhwada Awards. Closing Ceremony. Serving light refreshment during opening/closing ceremony and during Competitions/Lectures

4. Those officers/officials of CEA and their Children, who desire to participate in the above said competitions, may please submit their entries in the prescribed entry form as given below prior to, respective date of competition as mentioned above and report at the above said venue 15 minutes before commencement of respective competition/s.

5. Active participation of all officers/officials and their wards in the above said events/competitions is highly solicited.

Name & Designation	Division/Section	Name of competition	Name of participants	Age Group		Mobile No.	Signature
				5-10	11-17		

**\*Submit separate entry for each competition.**

Encls: As above.

Yours faithfully,



( Tulsi Dass )  
Under Secretary(P)

To:

1. All officers/officials of CEA through CEA web site(circular).
2. All Notice Boards of CEA at Sewa Bhawan and W.B.I & II, R.K. Puram, New Delhi.

Copy to:

Deputy Director(TS), CEA. It is requested to book the lecture Hall on the above mentioned dates and time to hold the above said activities/lectures/competitions.