## \ No.21/7/2020-Adm(Coord.)/Welfare/13 Government of India Central Electricity Authority (Adm. Coord. Section)

5<sup>th</sup> Floor, Sewa Bhawan(N), R.K. Puram, New Delhi- 110 066

Dated the, 10th January, 2022

## OFFICE MEMORANDUM

Sub: <u>Preventive measures to be taken to contain the spread of Novel Coronavirus</u> (COVID-19)- Protocol to contain the spread of disease in the office.

This is to inform that two more following officers of CEA has been tested positive for Covid-19:

S.No.	Name & Designation	Div./Sec.	Floor	Lastly visit in the office	Tested Positive
1.	Sh. Asif Iqbal, DD	TE&TD Div.	9th (S)	05.01.2022	09.01.2022
2.	Smt. Sangeeta Negi, PPS	R&D Div.	2 <sup>nd</sup>	30.12.2021	07.01.2022

- 2. The protocol/SOP issued by Ministry of Health and Family Welfare time to time (latest on 05.01.2022) in this regard must be followed by the officers/officials who came into contact with the above mentioned officer/Staff, under intimation to their controlling officer and Admin Coordination section immediately.
- 3. The entire 2<sup>nd</sup> (N) and 9<sup>th</sup> (S) floors, Sewa Bhawan respectively has been sanitized.
- 4. Also, it is once again advised that all officers/officials to continue to follow covid-appropriate behavior, even after vaccination, by frequent washing of hands/sanitization, wearing a mask/face cover and observing social distancing etc.
- 5. This issue with the approval of Competent Authority.

(Ashwani Kumar) Section Officer(Welfare)

To:

All officers/Officials of CEA-Through CEA website

Copy to: US(GS), CEA for rapid action as per SOP.