

TIME BOUND

No. 3/2/2020-Vig.
Government of India
Central Electricity Authority
Vigilance Section

Sewa Bhawan, R.K. Puram,
New Delhi – 110066
Dated the 4th January, 2022

OFFICE MEMORANDUM

Subject: Submission of Immovable Property Return (IPR) for the year 2021 (as on 31.12.2021) by the Officers of Central Secretariat Stenographers Services (CSSS) & Central Secretariat Clerical Service (CSCS) – regarding.

Please find enclosed herewith a copy of DOPT OM No. 25/8/2021-CS.II(A) dated 30.12.2021 on the subject mentioned above for compliance and to say that the IPR for the year ending 31.12.2021 should be submitted by all the **CSSS/CSCS Officers/Officials** well in time and latest by **31.01.2022** through Web Based Cadre Management System **only**.

2. CSSS Officers in the grade of Principal Private Secretary (PPS) and above should submit their IPR through Web Based Cadre Management System hosted at **cscms.nic.in**. A copy of the print out of IPR submitted online should also be signed and submitted to vigilance Section (**latest by 27.01.2022**) for forwarding the same to the Ministry of Power for onward transmission to DoP&T.

3. Stenographer Grade-'D', Personal Assistants and Private Secretaries of CSSS & Junior Secretariat Assistants and Senior Secretariat Assistants of CSCS are to submit a copy of their IPR filled online (duly signed) to Vigilance Section latest by **31.1.2022**.

Encl : As above

Digitally signed by RASHNA GHILDYAL
Date: 2022.01.04 15:58:00 IST

(Rashna Ghildiyal)
Under Secretary (Vigilance)

All CSSS & CSCS Officers of CEA – through website of CEA

Copy for Information : Director (Admn.), CEA

OFFICE MEMORANDUM

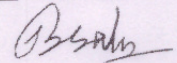
Subject: **Submission of Immovable Property Return (IPR) for the year 2021 (as on 31.12.2021) by the Officers of Central Secretariat Stenographers' Service (CSSS) & Central Secretariat Clerical Service (CSCS)- Regarding.**

In terms of Rule 18(1) of CCS (Conduct) Rules, 1964 the Immovable Property Return (IPR) is required to be furnished by the government officers/officials. In view of this all the officers/officials belonging to CSSS & CSCS Cadres are requested to submit their IPR by 31.01.2022 through Web Based Cadre Management System (CSCMS) only which is hosted at cscms.nic.in. A copy of the printout of the IPR, submitted online, duly signed in the case of CSSS officers from the grade of PPS and above, should be submitted to CS.II Division, which is the custodian of IPRs of these Officers. The group B and group C officer(s)/official(s) i.e. Private Secretary, Personal Assistant, Stenographer Grade D of CSSS Cadre and Senior Secretariat Assistant (SSA), Junior Secretariat Assistant (JSA) of CSCS Cadre shall submit and the printout of their IPR duly signed, to their respective Admin/Vigilance Division.

2. Ministries/Departments are requested that contents of this O.M. may be widely circulated to all Officer(s)/Official(s) belonging to CSSS & CSCS Cadres working under their respective control. They should also ensure that IPR for the year 2021 (as on 31.12.2021) is to be submitted within the stipulated time i.e. 31.01.2022. The Officer(s)/Official(s) may be informed that **non-submission of IPR within the stipulated date would invite denial of vigilance clearance for empanelment, deputation and for applying to sensitive posts, assignments and training programme (except mandatory training) as IPR status needs to be checked for the said purpose(s).**

3. It is, therefore, requested that all Officer(s)/Official(s) of CSSS & CSCS Cadres may be directed to file their Immovable Property Return (IPR) for the year 2021 (as on 31.12.2021) by 31.01.2022. IPRs received beyond the stipulated date, shall not be regarded as conforming to the extant guidelines. It is also stated that the **date of filing of IPR will start from 1st January, 2022 and the "Immovable Property Returns" window shall be opened at cscms.nic.in. from that date.**

4. If any difficulty is experienced, officers/officials belonging to CSSS Cadre may send their issues along with their posting details at different grades (if any), Date of Birth at socs2a-dopt@nic.in and that of for officials belonging to CSCS Cadre may send at chowdhury.r13@nic.in under the heading "IPR-2021".



(P.B.Sahu)

Deputy Secretary to the Govt. of India
Tel No. 011-24622365

The Deputy Secretary/Director (Admn.),
All Ministries/Departments (through DoPT website)

