

भारत सरकार Government of India
विद्युत मंत्रालय Ministry of Power

क्षेत्रीय निरीक्षण संगठन
Regional Inspectorial Organisation

केंद्रीय विद्युत प्राधिकरण

Central Electricity Authority

एन ई आर पी सी कॉम्प्लेक्स, डोंग पारमाओ, लापालांग, शिलांग-७६३००६, मेघालय
NERPC Complex, Dong Parmaw, Lapalang, Shillong-793006, Meghalaya

Phone No: 0364-2534082 / Tele-Fax No.: 0364-2534024



ISO 9001:2008

सं./No.

RIO/SH/ISO/MRM/2006/ 829-31

दिनांक/Date :

23.8.2017

Subject: Monthly review Meeting in respect of ISO 9001:2008 for the RIO (NE), Shillong for the month of July 2017.

Monthly Review Meeting for the month of July 2017 is proposed to be held on 24th of August at 11:00 Hrs at the office of RIO, Shillong. The agenda points for the ISO meeting are listed below:

1. Follow up action of the previous Monthly Review Meeting.
2. Results of audit (CEA, RITES, BIS).
3. Customer Satisfaction Reports from MoP/Project Authorities.
4. MIS Reports.
5. Corrective/Preventive actions.
6. Policy changes, if any.
7. Quality objectives.
8. Improvement of services rendered.
9. Resources needs.
10. Any other issue of importance/recommendations for improvement.
11. Requirement of printer for the smooth office operation.

Yours faithfully

(Ajit Kumar ray)

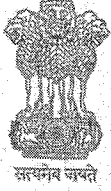
Assistant Director-II

To,

All Officers of RIO, Shillong

Copy to:

- (1.) The CE (ED), CEA, R.K.Puram, New Delhi-110 066
- (2.) The Nodal Officer (SE & TD), CEA, Sewa Bhawan, R.K. Puram, New Delhi-66
- (3.) PPS to Member(PS), CEA, Sewa Bhawan, R.K. Puram, New Delhi-66



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Phone No: 0364-2534082 / Tele-Fax No.: 0364-2534024

सं./No.

दिनांक/Date :

RIO/SH/ISO/MRM/2006/ 835-37

24.08.2017

Subject: Record notes of Monthly review meeting in respect of ISO 9001:2008 for RIO (NER), Shillong for the month of July 2017 held on 24th August 2017.

With reference to the monthly review meeting record notes of discussion on Monthly Review Meeting held on 24th August 2017 are enclosed in the annexure with reference to agenda points.

The following officers were present in the meeting –

1. Sh. Lalrinsanga Director
2. Sh. Ajit Kr. Ray, Asstt. Director-II

Encl: As above.

Yours faithfully

(Ajit Kumar Ray)
Assistant Director-II

To
All Officers of RIO, Shillong

Copy for information to:

1. The CE(ED), CEA, R.K Puram, New Delhi-66
2. The Nodal Officer & C.E., (SE&TD), CEA, Sewa Bhawan, R.K Puram, New Delhi-66
3. PPS to Member(PS), CEA, Sewa Bhawan, R.K Puram, New Delhi-66

Record notes with respect to Agenda Points

1. **Follow up action of the previous Monthly Review Meeting:**
The activities of the different sections for the month of July 2017 were reviewed.
2. **Results of Audit(CEA,BIS,RITES):**
1st Half-yearly internal audit of RIO (NE), Shillong for the year 2017 with regard to ISO:9001-2008 was conducted by NERPC officers on 16.08.2017. No NC was raised.
3. **Customer Satisfaction Reports from MOP/Project Authorities:**
No Customer Assessment feedback from utilities received in this month.
4. **MIS Reports:**
An MIS report of this month is enclosed.
5. **Corrective/ Preventive actions:**
Nil
6. **Policy Changes if any:**
ISO report will be issued in 1st week of every month by Jan 2017
7. **Quality Objectives:**
All efforts made to implement the Quality Objective.
8. **Improvement of services rendered:**
Nil
9. **Resource needs:**
 - i) Vacant post of LDC to be filled.Action taken/initiated regarding resources needed enclosed at Annex.
 - ii) Visiting chair and officer sitting chair is required.
10. **Any other issue of importance/recommendations for improvement:**
Nil



सत्यमेव जयते

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ISO 9001:2008

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Phone No: 0364-2534082 / Tele-Fax No.: 0364-2534024

सं./No.

दिनांक/Date :

No /..... RIO/SH/ISO/MIS/2016/832-34

Date 24.08.2017

Subject: - MIS Report for the month of July 2017-reg

Please find enclosed herewith the duly filled MIS report for the month of July 2017 for your information and necessary action

Your's faithfully

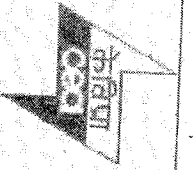
(Ajit Kumar Ray)

Assistant Director-II

The chief Engineer(EI),CEA,NRPC Bldg. Katwaria Sarai,New Delhi-16
NO:RIO/SH/ISO/MIS/2006-

Copy To—

- 1.The chief Engineer and nodal officer (ps wing) SETD,CEA,Sewa Bhawan R.K Puram New Delhi-110066
- 2.The PPS to Member (PS),CEA,Sewa Bhwan,R.K.puram-1,New Delhi -110066



PS Wing, EI Division,
RION(E), CEA, New Delhi
Prepared by : CE(EI)/EE

QUALITY SYSTEM
ISO 9001 : 2008 clause 8.2.3)
Title: Monitoring Matrix of Quality Plan for Periodical Inspection/Approval
under Regulation-43/32

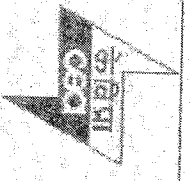
Approved by : Member(PS)

Doc. No.
PSE/RIO/MM/01
Issue No. : 03
Page : 2/2
Page Rev. No.: 00
Effective Date:19.03.2010

Issued by : Nodal Officer

Status of Applications received/reviewed for inspection during the month of July 2017 under Regulation 43 and 32

Sl. No	Dept.	Brief Details of Installation	Date of Receipt of Application	Date of issue of comments	Date of receipt of clarification	Date of completion of application	Target Date of Inspection	Date of issue of Inspection report	Date of receipt of compliance	Date of issue of approval	R e m a r k s
1.	NTPC	35 MVA Unit-2 Transformer	26.06.2017				10.07.2017	18.07.2017			
2	NEEPCO	Hydro electric S/S	01.07.2017				22.07.2017	04.08.2017			
3.	PGCIL	132 KV GIS S/S	08.07.2017				26.07.2017	04.08.2017			
4	PGCIL	LLO of 132 kv Alzwal-Zemabawk T/L	08.07.2017				27.07.2017	04.08.2017			
5	PGCIL	132 KV Melariat-Sihhmi T/L	08.07.2017				28.07.2017	04.08.2017			



PS Wing, EI Division,
 RIO(NE), CEA, New Delhi
 Prepared by : CE(EI)/SE

QUALITY SYSTEM
 (ISO 9001 : 2008 clause 8.2.3)

Title: Monitoring Matrix of Quality Plan for Statutory Inspections of electrical installations under Regulation-30

Doc. No. : PS/EI/RIO/MM/02
 Issue No. : 03
 Page : 2/2
 Page Rev. No.: 00
 Effective Date:19.03.2010

Approved by : Member (PS)

Issued by : Nodal Officer

Status of Applications received/reviewed for inspection during the month of July 2017 under Regulation 30

Sl No	Deptt.	Name of Installation	Date of issue of Notice	Date of Receipt of Application	Date of issue of comments	Date of receipt of clarification	Date of completion of application	Target	Date of Inspection	Date of issue of Inspection report	Date of receipt of compliance	Date of issue of approval	Remark
1.	OIPC	154 MVA Steam Generator		15.06.2017					11.07.2017	18.07.2017			