

भारत सरकार
Govt. of India
विद्युत मन्त्रालय, केन्द्रीय विद्युत प्राधिकरण
Ministry of Power, Central Electricity Authority
क्षेत्रीय निरीक्षण संगठन
REGIONAL INSPECTORIAL ORGANISATION
14, गोल्फ क्लब रोड, टालीगंज, कोलकाता-700033
14 Golf Club Road, Tollygunj, Kolkata-700033

No. RIO/ER/ISO/MRM/556557

Dated: 04.09.2017

Subject:-Monthly review meeting in respect of ISO 9001-2008 for RIO (ER), Kolkata for the month of August'2017.

Monthly Review Meeting for the month of **August'17** will be held on **04.09.2017** at 16:00 hrs at the office of RIO, Kolkata. The agenda points for the ISO meeting are listed below.

1. Follow up action of the previous Monthly Review Meeting.
2. Internal Audit.
3. Customer Satisfaction Reports from External Customers.
4. MIS Reports.
5. Revision Of ISO Quality Divisional Manual.
6. Corrective/Preventive actions.
7. Policy changes, if any.
8. Quality objectives.
9. Improvement of services rendered,
10. Resources needs.
11. Any other issue of importance/recommendations for improvement.

To

All officers & staff of RIO, Kolkata.

Copy to

- i) The Chief Engineer(EI), CEA, NRPC Building, 3rd Floor, 18-A, Shaheedjit Singh Marg, Katwaria Sarai, New Delhi-110016.
- ii) The Director (SETD), CEA. New Delhi.

Ade
4/9/17
(A. De)
A.D-I
ASSISTANT DIRECTOR-I
REGIONAL INSPECTORIAL ORGANISATION
CEA, MINISTRY OF POWER, GOVT. OF INDIA
KOLKATA-700 033



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[ISO: 9001:2008]

REGIONAL INSPECTORIAL ORGANISATION

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14 Golf Club Road, Tollygunj, Kolkata-700033

विषय: आई.एस.ओ. 9001:2008 से संबंधित माह : अगस्त २०१७ की
मासिक समीक्षा बैटक का कार्यवृत्त!

आई.एस.ओ. 9001:2008 से संबंधित मासिक समीक्षा बैटक की कार्यसूची के अनुसार अगस्त २०१७ माह की बैटक दिनांक ०४.०९.२०१७ को संपन्न हुई! बैटक का कार्यवृत्त सूचनार्थ संलग्न है! इस बैटक में निम्नलिखित अधिकारीगण सम्मिलित हुए!

- 1- श्री श्याम केजरीवाल, उप निदेशक
- 2- श्री अलिकपंथ दे , सहायक निदेशक-I

संलग्नक : यथोपरी !

अलिकपंथ दे 4/9/17
(अलिकपंथ दे)

सहायक निदेशक-I
ASSISTANT DIRECTOR-I
REGIONAL INSPECTORIAL ORGANISATION
CEA, MINISTRY OF POWER, GOVT. OF INDIA
KOLKATA-700 033

- (१) मुख्य अभियंता (स इ & टी डी) एवं नोडल अधिकारी (विद्युत प्रणाली), केविप्रा
- (२) मुख्य अभियंता (सी.ई.आई), (न र प स) बिल्डिंग , कटवरिसरै, नई दिल्ली, ११००१६

संख्या: र ई ओ / इ र / ई स ओ / म ई स / २०१७ / ५५४-५५९ दिनांक: ०४.०९.२०१७

Minutes

1. ISO standards were strictly followed in the month.
2. 1st half yearly Internal Audit for the year 2017 was done on 14/08/2017.
3. Customer Satisfaction Index for the period of 1st January 2017 to 30th June 2017 has been worked out to be 94.42%.
4. NIL.
5. Draft copy of Revised ISO Quality Divisional manual has been put up for Approval
6. NIL
7. Quality Objectives highlighted and displayed at prominent places of the office.
8. NIL.
9. Shri. S.M. Jha (Director) superannuated on 31/01/2017. One Director post is required to fill urgently for smooth running of inspection work. One Stenographer/Assistant post is urgently required to fill
10. Office Requirements: Furniture required.
11. NIL.

Meeting ended with vote of thanks.

Officers present in the meeting.

1. **Shri S.Kejriwal, Dy. Director**
2. **Shri Alikpantha De, AD-I**



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REGIONAL INSPECTORIAL ORGANISATION

[ISO: 9001:2008]

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विषय: अगस्त २०१७ माह की एम.आई.एस. रिपोर्ट (MIS Report)!

क्षेत्रीय निरीक्षण संगठन, कोलकाता की अगस्त २०१७ (August 2017)
माह की एम.आई.एस. रिपोर्ट (MIS Report)आवश्यक सूचना हेतु संलग्न है!


संलग्नक : यथोपरी !

अलिकपंथ दे ५/९/१७
(अलिकपंथ दे)

सहायक निदेशक-I
ASSISTANT DIRECTOR-I
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- (१) मुख्य अभियंता (स इ & टी डी) एवं नोडल अधिकारी (विद्युत प्रनाली), केविप्रा
(२) मुख्य अभियंता (इ ई), (न र प स) बिल्डिंग , कटवरिसरै, नई दिल्ली, ११००१६

संख्या: र ई ओ / इ र / ई स ओ / म ई स / २०१७/ ५६०-५६१ दिनांक: ०४.०९.२०१७

 PS Wing, EI Division, RIO(E), CEA, Kolkata	QUALITY SYSTEM (IS/ISO 9001 : 2008 Clause 8.2.3)	Doc. No.: PS/EI/RIO /MIS/01
	Title: MIS Report for August 2017 for RIO(E)	Issue No.: 03 Page :1/1 Page Rev. No.01 Effective Date:
Prepared by: C.E. (EI)/SE	Approved by: Member (PS)	Issued by: Nodal Officer

Sl. No.	Items of works	No of cases pending in beginning of month	No. of cases received in the month	No. of cases inspected in the month	No. of cases approved in the month	No. of cases pending at the end month	Remarks
1	Applications received/reviewed for inspection under Regulation 43	18	18	19	4	17	*
2	Applications received/reviewed for inspection under Regulation 30	23	1	7	0	17	*
3	Applications received for inquiry of Fatal/Non Fatal accidents						
4	Interaction with EI Division	39	16	14	28	41	*
5	Dissemination of Information under Right to Information Act 2005						
6	Reply to Parliament Question and VIP References						
7	Require/collection of Statistics & Return & information relating to electrical accidents in Form-19 & 20						

*Refer Monitoring Matrix



PS Wing, EI Division,
CEA, New Delhi

QUALITY SYSTEM

(IS/ISO 9001 : 2008 Clause 8.2.3)

Title: Monitoring Matrix of Quality Plan for Statutory Inspections of Electrical Installations under Regulations 43 & 32 of Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010

Doc. No.: PS/EI/RIO/MM/02 Issue
No.: 03 Page Rev
No.:01 Effective Date
:20.02.2011


Prepared By : CE (EI)

Approved By: Member (PS)

Issued By: Nodal officer

Status of Applications received/reviewed for inspection under Regulations 43 & 32 during the month of August, 2017

Sl No.	Utility/Agency	Brief Details Of Installation	Date Of Receipt Of Complete Application	Target Date Of application	Date Of Inspection	Date Of Issue Of Inspection Report	Date Of Receipt Of Compliance Report	Date Of Issue Of Approval	Remarks
	Gun & Shell Factory, MCD	Inspection of 6 KV VACUUM CV AT Gun and shell Factory	16-11-2016						
	DVC	Inspection of 2x600MW DVC RTPS	01-12-2016						
	AAI	Inspection of 33 KV Substation for new Technical Block and Control Tower Building	29-12-2016						
	PGCIL	Inspection of 765KV Angul Line 3.4 - Dhamanjanagarh Line 3.4	12-01-2017						
	PGCIL	Inspection of Bay equipments for Angul-Dhamanjanagarh Line	17-01-2017						
	BOSE INSTITUTE	Inspection of BOSE INSTITUTE, DARJEELING	08-03-2017						
	PNB	Inspection of PASSENGER LIFT	20-03-2017						
	PGCIL	132 KV PURNIA GIS SUBSTATION	08-04-2017						
	IOCL	Indian Oil Corporation Ltd.(MD) Raxaul Depot	28-04-2017						Self certification
	HPCL	DG SET	29-04-2017						Self certification
	HAL	11.0.433 KV 11/6.6 KV INDOOR SUBSTATION	29-04-2017		23-05-2017	26-05-2017	17-07-2017	17-08-2017	
	SAIL	02 Nos. 132 KV BAY EXTENSION OF EXISTING MSDS- VI AT SAIL RSP / ROU	02-05-2017		28-07-2017	1-08-2017	17-08-2017	18-08-2017	
	IOCL	PARADIP TERMINAL	25-05-2017		25-05-2017	30-05-2017	8-08-2017	17-08-2017	
	NTPC	500 KVA, 11/0.433KV, Transformer and 11 KV Construction Power Network	05-06-2017						
	HAL	2nos 1500 KVA D.G.set	15-06-2017						
	PGCIL	125 mvar Bus Reactor-V 3-PHASE , BAY CT, ISOLATOR, LA etc	23-06-2017		16-08-2017	22-08-2017			
	PGCIL	400KV Temughat Bay at Biharsharif SS	03-07-2017		16-08-2017	22-08-2017			
	UJH	2 nos 30 kva D.G. sets	04-07-2017						Self certification
	DMTCL	2X 200MVA,400/132KV GIS Substation at Mothari	05-07-2017		10-07-2017	17-07-2017	17-07-2017	26-08-2017	
	BPCL	DG SET	07-07-2017						Self certification
	IOCL	PHDPL LPG project at Haldia	13-07-2017						
	DVC	400 KV D/C Raghunathpur-Ranchi line	26-07-2017		3-08-2017				
	AAI	15 MWp grid connected ground mounted Solar Power system at NSCB Airport, Kolkata	03-08-2017		30-08-2017				
	DVC	2X600 MW DVC RAGHUNATHPUR THERMAL POWER STATION.CHP	04-08-2017		4-08-2017				
	DVC	11KV /415 V COLONY NETWORK 1000KVA TRANSFORMER	04-08-2017						Self certification
	NALCO	Electrification of Mechanical Maintenance Room	07-08-2017						Self certification
	SBI	Job 10859185 Panoramic Lift Installation Serial No.11.6.304157001	11-08-2017						
	SBI	Job10859186 Panoramic Lift Serial No.11.16.304157001	11-08-2017						
	IOCL	PHDPL PROJECT-BUDGE BUDGE	12-08-2017						
	OPGCL	415V PTP MCC AND 11KV CW PUMP MOTORS	14-08-2017		24-08-2017	29-08-2017			
	OPGCL	400KV SWITCHYARD	15-08-2017		24-08-2017	25-08-2017			
	IOCL	Augmentation of BXP substation no. 27	17-08-2017		29-08-2017				
	PGCIL	400KV Srigun, Jigmeling,Panatsanchu bays 400kV Filter - 3 bay (Main & TIE) along w	21-08-2017		31-08-2017				Self certification
	AAI	LT Distribution Panel	23-08-2017						
	OPGCL	RESERVE AUXILIARY TRANSFORMER	23-08-2017		24-08-2017	29-08-2017			
	OPGCL	Clarifier Pump House, Chormaston 415V PMCC	24-08-2017		24-08-2017				
	Vedanta Ltd	400KV, 2 Bays-415,418 Extension work at PGCIL 765-400KV Pooling Station at Kenu	28-08-2017						
	IOCL	BARAUNI REFINERY	29-08-2017		29-08-2017				
	ESI-PGIMSIR	Elevator	29-08-2017						
	PGCIL	420KV, 125 MVar Bus Reactor-2	30-08-2017						

 PS Wing, EI Division, CEA, New Delhi	QUALITY SYSTEM						Doc. No.: PS/EI/RIO/ MM/02 Issue No.: 03 Page Rev No. 01 Effective Date :20.02.2011		
	(IS/ISO 9001 : 2008 Clause 8.2.3)								
	Title: Monitoring Matrix of Quality Plan for Statutory Inspections of Electrical Installations under Regulations 30 of Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010								
Prepared By : CE (EI)		Approved By: Member (PS)				Issued By: Nodal officer			
Status of Application received/reviewed for inspection under Regulation 30 during the Month Of August, 2017									
Sl No.	Utility/Agency	Brief Details Of Installation	Date Of Receipt Of Complete Application	Target Date Of application	Date Of Inspection	Date Of Issue Of Inspection Report	Date Of Receipt Of Compliance Report	Date Of Issue Of Approval	Remarks
	HPCL	Periodical inspection of HPCL, Rajbandh IRD	07-11-2016						
	IOCL	Periodical inspection of Indian Oil Marketing Terminal	10-11-2016						
	DVC	Periodical inspection 11/0.433KV Transformers	15-12-2016						
	DVC	Periodical inspection SAT, UAT, Motors and HT Switchboard	15-12-2016						
	Metro Rail	Periodical inspection of Commercial lift 415 V	16-12-2016						
	HPCL	Periodical of HPCL, Haldia Refinery	27-12-2016						
	IOCL	Periodical Inspection of Haldia A Installation	11-01-2017						
	SAIL, DSP,	Inspectio of 11 KV Equipment	16-03-2017						
	MSDE & CSPARI	Inspection of GOVT OF INDIA MINISTRY OF SKILL DEVELOP ENTREPRENEUR	17-03-2017						
	IOCL	INDIAN OIL CORPORATION LIMITED PHBPL HALDIA	09-05-2017						
	NTPC	TALCHER SUPER THERMAL POWER STATION	13-05-2017						
	IOCL	INDIAN OIL CORPORATION LIMITED, HMRB PIPELINES, MOURIGRAM DELIV	06-06-2017		3-08-2017	9-08-2017			
	Durgapur Steel Plant	CPP-2, NSPCL	07-06-2017						
	Kolkata Port Trust	Electrical Installations at Berth No. 4A	09-06-2017						
	IOCL	INDIAN OIL CORPORATION LIMITED, HMRB PIPELINES, ASANSOL PUMP STA	13-06-2017						
	IOCL	INDIAN OIL CORPORATION LIMITED, HMRB PIPELINES, RAJBANDH DELIVE	13-06-2017						
	IOCL	INDIAN OIL CORPORATION LIMITED, HMRB PIPELINES, HALDIA PUMP STA	19-06-2017						
	IOCL	BKPL, BARAUNI PUMP STATION	22-06-2017		30-08-2017				
	Gol	200 KVA, 11KV/0.415KV, Substation	27-06-2017		4-08-2017	9-08-2017			
	NTPC	NTPC BARH	03-07-2017		31-08-2017				
	IOCL	PRRPL Paradip	12-07-2017						
	DVC	11 KV /415V COLONY NETWORK	17-07-2017		4-08-2017				
	IOCL	INDIAN OIL CORPORATION LTD, MOURIGRAM TERMINAL	31-07-2017		21-08-2017	22-08-2017			
	DVC	SAT, UAT, HT/ LT motors, HT/ LT Switch Board, Dry type transformers etc.	04-08-2017		4-08-2017				