

भारत सरकार
Govt. of India
विद्युत मन्त्रालय, केन्द्रीय विद्युत प्राधिकरण
Ministry of Power, Central Electricity Authority

क्षेत्रीय निरीक्षण संगठन
REGIONAL INSPECTORIAL ORGANISATION

14, गोल्फ क्लब रोड, टॉलीगंज, कोलकाता-700033
14 Golf Club Road, Tollygunj, Kolkata-700033

No. RIO/ER/ISO/MRM/ 987-988

Dated: 01.03.2018

Subject:-Monthly review meeting in respect of ISO 9001-2008 for RIO (E), Kolkata for the month of February'2018.

Monthly Review Meeting for the month of *February'2018* will be held on **05.03.2018** at 15:00 hrs at the office of RIO, Kolkata. The agenda points for the ISO meeting are listed below.

1. Follow up action of the previous Monthly Review Meeting.
2. Internal Audit.
3. Customer Satisfaction Reports from External Customers.
4. MIS Reports.
5. Revision Of ISO Quality Divisional Manual.
6. Corrective/Preventive actions.
7. Policy changes, if any.
8. Quality objectives.
9. Improvement of services rendered,
10. Resources needs.
11. Any other issue of importance/recommendations for improvement.


(S.R. Tudu)
A.D-II

To

All officers & staff of RIO, Kolkata.

Copy to

- i) The Chief Engineer(EI), CEA, NRPC Building, 3rd Floor, 18-A, Shaheedjit Singh Marg, Katwaria Sarai, New Delhi-110016.
- ii) The Director (SETD), CEA. New Delhi.



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[ISO: 9001:2008]

विषय: फरवरी २०१८ माह की एम.आई.एस. रिपोर्ट (MIS Report)!

**क्षेत्रीय निरीक्षण संगठन, कोलकाता की फरवरी २०१८ (February 2018)
माह की एम.आई.एस. रिपोर्ट (MIS Report)आवश्यक सूचना हेतु संलग्न है!**


संलग्नक : यथोपरी !

सुभाष रुबेन टुई
(सुभाष रुबेन टुई)
सहायक निदेशक-II

- (१) मुख्य अभियंता (स इ & टी डी) एवं नोडल अधिकारी (विद्युत प्रणाली), केविप्रा
(२) मुख्य अभियंता (इ ई), (न र प स) बिल्डिंग , कटवरिसरै, नई दिल्ली, ११००१६

संख्या: र ई ओ / इ र / ई स ओ / म ई स / २०१८ / १०८० - १०८१

दिनांक: ०५.०३.२०१८

 PS Wing, EI Division, RIO(E), CEA, Kolkata	QUALITY SYSTEM (IS/ISO 9001 : 2008 Clause 8.2.3)	Doc. No.: PS/EI/RIO /MIS/01
	Title: MIS Report for February 2018 for RIO(E)	Issue No.: 03 Page :1/1 Page Rev. No.01 Effective Date:
Prepared by: C.E. (EI)/SE	Approved by: Member (PS)	Issued by: Nodal Officer

Sl. No.	Items of works	No of cases pending in beginning of month	No. of cases received in the month	No. of cases inspected in the month	No. of cases approved in the month	No. of cases pending at the end month	Remarks
1	Applications received/reviewed for inspection under Regulation 43	11	15	10	10	16	*
2	Applications received/reviewed for inspection under Regulation 30	10	09	03	01	16	*
3	Applications received for inquiry of Fatal/Non Fatal accidents	00	01	01		00	
4	Interaction with EI Division	21	25	14	11	32	*
5	Dissemination of Information under Right to Information Act 2005						
6	Reply to Parliament Question and VIP References	00	01	01		00	
7	Require/collection of Statistics & Return & information relating to electrical accidents in Form-19 & 20						

*Refer Monitoring Matrix

25/1/18



QUALITY SYSTEM

Doc. No.: PS/EI/RIO/MM/02 Issue No.: 03
Page Rev No.:01 Effective Date :20.02.2011

(IS/ISO 9001 : 2008 Clause 8.2.3)

PS Wing, EI Division,
CEA, New Delhi

Title: Monitoring Matrix of Quality Plan for Statutory Inspections of Electrical Installations under Regulations 43 & 32 of Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010

Prepared By : CE (EI)

Approved By: Member (PS)

Issued By: Nodal officer

Status of Applications received/reviewed for inspection under Regulations 43 & 32 during the month of February, 2018

Sl No.	Utility/Agency	Brief Details Of Installation	Date Of Receipt Of Complete Application	Target Date Of application	Date Of Inspection	Date Of Issue Of Inspection Report	Date Of Receipt Of Compliance Report	Date Of Issue Of Approval	Remarks
1	NIT	Inspection of Electrical Installation NIT	01-11-2017		2-11-2017	16-11-2017	16-02-2018	26-02-2018	
2	IOCL	Inspection of DG Set at LPG Terminal	23-11-2017						
3	Paradip Port Trust	Inspection of shifting of 33KV/11KV control room at Atharbunki	06-12-2017		23-12-2017	28-12-2017	12-02-2018	12-02-2018	Provisional Approval
4	AAI	Inspection of 33/11/6.6 KV S/s	20-12-2017		20-12-2017	22-12-2017	6-02-2018	14-02-2018	
5	IOCL	Inspection of 500 KVA DG Set	27-12-2017		22-12-2017	3-01-2018	13-02-2018	20-02-2018	
6	AIIMS	Inspection of lifts	28-12-2017		9-02-2018	13-02-2018			
7	AIIMS	Inspection of LIFTS	03-01-2018		9-02-2018	13-02-2018			
8	CPWD	Inspection of 63KVA 11/0.433 kv S/s	04-01-2018						
9	SBI	Inspection of 2 nos. of 600 KVA DG Set	05-01-2018						Self certification Required
10		Inspection of 400 KV Switchyard, G.T unit-1, ICT-1 & 2, 132 KV switchyard Bays	06-01-2018		2-02-2018	26-02-2018			
11	DVC	Inspection of 33 KV Metering arrangement for 0.5 MVA Supply	06-01-2018		19-01-2018	23-01-2018	17-02-2018	22-02-2018	
12	DVC	Inspection of 0.5 MVA Power supply Transmission line DVC Gridih - Khetidas machhi	06-01-2018		19-01-2018	23-01-2018	17-02-2018	22-02-2018	
13	IOCL	Inspection of Barauni Refinery	10-01-2018						
14	SAIL-RSP	Inspection of 33KV S/s	10-01-2018		19-01-2018	7-02-2018	20-02-2018	22-02-2018	
15	SAIL-DSP	Inspection of Punabad conversion Substation	10-01-2018		25-01-2018	29-01-2018	8-02-2018	22-02-2018	
16	IOCL	Inspection of Kolkata ATF Project	12-01-2018						
17	OPGC	Inspection of 11/3.3 kv switchgear, 11/0.415 kv dry type transformer	12-01-2018		18-01-2018	13-02-2018	16-02-2018	26-02-2018	
18	OPGC	Inspection of CHP LT HT Switchgear, Transformer Motor, Earthing Installation	15-01-2018		18-01-2018	24-01-2018	1-02-2018	8-02-2018	
19	PGCIL	Inspection of 400/220 KV Patna S/s	19-01-2018						
20	PGCIL	Inspection of Behrampur Farraka CKT-II Bay	19-01-2018						Inspection done from EI
21	NSPCL	Inspection of 6.6 KV Construction Power Supply Network	20-01-2018		19-02-2018	26-02-2018			
22	AIIMS	Inspection of LIFTS	01-02-2018		9-02-2018	13-02-2018			
23	DVC	Inspection of 33 KV Terminal arrangement of M/s Haldia Steel Pvt. Ltd. Durgapur	03-02-2018		7-02-2018	7-02-2018			
24	PGCIL	Inspection of 400/220/132 KV Substation	03-02-2018		24-02-2018				
25	IOCL	Inspection of Electrical installation at PP Project	15-02-2018						Inspection Report Pending
26	IOCL	Inspection of LPG Bottling Plant	17-02-2018						
27	Balmer Lawrie	Inspection of 6.6/0.433 KV SU/Station	19-02-2018						
28	Garden Reach Shipbuilders & Engineers Ltd	Inspection of LIFTS	21-02-2018		23-02-2018				INSPECTION REPORT PENDING
29	SAIL-RSP	Inspection of 33 KV GIS Switchgear at LBSS Substation	21-02-2018						
30	DVC	Inspection of 33 KV Metering and Terminal bay for 3MVA Power Supply to M/s Indira	23-02-2018						
31	DVC	Inspection of 33 KV Metering and Terminal bay for 3MVA Power Supply to M/s Indira	23-02-2018						
32	PGCIL	Inspection of replacing of Line Reactor in 400 kv Subhushgram-Sagaridighi line to Swati	24-02-2018						
33	Bose Institute	Inspection of Lift 3 Installation	28-02-2018						
34	Bose Institute	Inspection of Lift 5 Installation	28-02-2018						
35	Bose Institute	Inspection of Lift 6 Installation	28-02-2018						
36	Bose Institute	Inspection of Lift 7 Installation	28-02-2018						

25/2/18
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PS Wing, EI Division,
CEA, New Delhi

QUALITY SYSTEM

(IS/ISO 9001 : 2008 Clause 8.2.3)

Title: Monitoring Matrix of Quality Plan for Statutory Inspections of Electrical Installations under Regulations 30 of Central Electricity Authority (Measures relating to Safety and Electric Supply) Regulations, 2010

Doc. No.: PS/EI/RIO/ MM/02 Issue No.: 03
Page Rev No.:01 Effective Date :20.02.2011

Prepared By : CE (EI)

Approved By: Member (PS)

Issued By: Nodal officer

Status of Application received/reviewed for inspection under Regulation 30 during the Month Of February, 2018

SI No.	Utility/Agency	Brief Details Of Installation	Date Of Receipt Of Complete Application	Target Date Of application	Date Of Inspection	Date Of Issue Of Inspection Report	Date Of Receipt Of Compliance Report	Date Of Issue Of Approval	Remarks
1	IOCL	Periodical of Indane bottling Plant	22-11-2017						
2	Kolkata Port Trust	Periodical 3.3KV XLPE insulated armoured power cable	27-11-2017						
3	Kolkata Port Trust	Periodical 3.3KV XLPE insulated armoured power cable	28-11-2017						
4	IOCL	Periodical IOCL Balasore	09-12-2017		4-01-2018	15-01-2018	13-02-2018	22-02-2018	
5	IOT	Periodical IOT UTKAL Energy Services	04-01-2018		9-02-2018				Inspection Report Pending
6	IOT	Periodical IOT UTKAL Energy Services	04-01-2018		9-02-2018				Inspection Report Pending
7	IOCL	Periodical IOCL PHBPL	09-01-2018						
8	IOCL	Periodical PRPL Jatni	11-01-2018						
9	DVC	Periodical 1x200 MW DVC, BTPS	12-01-2018						
10	ESI-PGIMSR	Periodical of Elevator	17-01-2018						
11	IOCL	Periodical of Balasore Depot	27-01-2018						
12	Teesta Low Dam Project	Periodical inspection of Hydro Generation Unit 4x40MW TLJ4 Kalijhori	06-02-2018						
13	BPCL	Periodical BPCL Patna Terminal	07-02-2018		16-02-2018	20-02-2018			
14	IOCL	Periodical of Siliguri Terminal	07-02-2018						
15	HPCL	Periodical of HPCL Paradip Terminal	09-02-2018						
16	DVC	Periodical of RTPS Raghunathpur	15-02-2018						
17	ONGC	Periodical of ONGC Lifts	21-02-2018						
18	DVC	Periodical of 132 KV Line & Bay for M/s MITSIL Export	21-02-2018						
19	IOCL	Periodical of LPG Marketing Terminal	22-02-2018						
20	IIM	Periodical of 33 KV Substation Indoor type	28-02-2018						

सुभाष ईश



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[ISO: 9001:2008]

विषय: आई.एस.ओ. 9001:2008 से संबंधित माह : फरवरी २०१८ की
मासिक समीक्षा बैठक का कार्यवृत्त!

आई.एस.ओ. 9001:2008 से संबंधित मासिक समीक्षा बैठक की कार्यसूची के अनुसार फरवरी २०१८ माह की बैठक दिनांक ०५.०३.२०१८ को संपन्न हुई! बैठक का कार्यवृत्त सूचनार्थ संलग्न है! इस बैठक में निम्नलिखित अधिकारीगण और कर्मचारीगण सम्मिलित हुए!

- 1- श्री श्याम केजरीवाल, उप निदेशक
- 2- श्री सुभो पॉल, उप निदेशक
- 3- श्री सुभाष रुबेन टुडू, सहायक निदेशक-II
- 4- श्री स.न.नस्कर, एम.टी.स

संलग्नक : यथोपरी !

सुभाष टुडू
05/03/2018
(सुभाष रुबेन टुडू)
सहायक निदेशक-II

- (१) मुख्य अभियंता (स इ & टी डी) एवं नोडल अधिकारी (विद्युत प्रनाली), केविप्रा
- (२) मुख्य अभियंता (सी.ई.आई), (न र प स) बिल्डिंग, कटवरिसरै, नई दिल्ली, ११००१६

संख्या: र ई ओ / इ र / ई स ओ / म ई स / २०१८ / १००२-१००३ दिनांक: ०५.०३.२०१८

Minutes

1. ISO standards were strictly followed in the month.
2. 2ND half yearly Internal Audit for the year 2017 was done on 13/02/2018.
3. Customer Satisfaction Index for the period of 1st July 2017 to 31st December 2017 has been worked out to be 96.25%.
4. NIL.
5. NIL
6. NIL
7. Quality Objectives highlighted and displayed at prominent places of the office.
8. NIL.
9. One Stenographer/Assistant post is urgently required to fill.
10. Proposal for Revised Estimate under DTE head.
11. NIL.

Meeting ended with vote of thanks.

27/04/2018
04/03/2018